

MEXICAN WATER CHAPTER

Regular Chapter Meeting
October 10, 2012 @ 4:00 PM

AGENDA

- I. Meeting Call To Order
- II. Invocation
- III. Announcements/Recognize Visitor(s)
 1. Apache County Superintendent Candidate -- Jim Staffnik- Did not show
- IV. Approve and Accept Agenda

Motion _____ **Second** _____ **VOTE** ____ / ____ / ____

- V. Approve and Accept Last Meeting Minutes of September 09, 2012
(Note: Need to make corrections on VIII. New Business #15. Correct amount is \$54,784.17

Motion Darlene Yazzie **Second** Marlin Saggboy **VOTE** 27/00/03

Cassandra Beletso, Chapter Secretary/Treasurer read the Meeting Minutes into the record, Martha Saggboy, Chapter Manager clarified the correction amount request. The chapter had worked with Navajo Nation Office of Management & Budget (OMB) using the Financial Management Information System (FMIS) to get the correct amount in the budget transfer and to draw down the residual balance of FY 2012 Personnel & Fringe Benefits funds to cover the personnel expenses for the Chapter Manager and Sr. Accountant positions.

Marlin Saggboy asked how the Chapter Official treats the tabled items from the last meeting minutes? Jerry Tsosie, Chapter President explained the Veterans Assistance Requested was not an Agenda Item, however the individual was at the Chapter Meeting requesting for financial assistance from the floor and also inquired about what the procedures was to request for financial assistance. Jerry Tsosie, Chapter President had explained to the requestor the process to get access to the Veterans Funds. Martha Saggboy, Chapter Manager clarified the financial report items on the Agenda. The total amount of Carry Over funds in the amount of \$451,027.32. Mrs. Saggboy gave a brief overview of the account funds codes and fund balances in each of the fund codes so the large amount of carry over funds is not to be expended for anything else except for its purpose because they are restricted funds.

- VI. Approve and Accept September 2012 Financial Reports

Motion Darlene Yazzie **Second** Marlin Saggboy **VOTE** 27/00/03

Cassandra Beletso, Chapter Secretary/Treasurer read the Financial Report into the record David John request the motioning party to include the corrections in the last meeting minutes and clarification on the financial reports provided by Martha Saggboy, motioning party both agreed to include all corrections and report made by Mrs. Saggboy.

- VII. Old Business (es) Resolution (s)/Support Resolution (s) None

- VIII. New Business (es) Resolution (s)/Support Resolution (s)

1. **MWCOCT10-001 Approve to request NRF Board to authorize funding allocation of \$10,000 from FY 2013 Chapter Project Funds to match fund with Design Build Bluff to purchase housing material for Ellen Martin and to build an environmental friendly home.**

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TABLED.

Motion Wilhelmina John Second Francis Haskan VOTE 20/05/03

2. **MWCOCT10-002 Approve to recommend and select a potential client to be served with complete housing materials and labor funds using O'lene Walker Funds and be able to re-pay the amount of \$35,000.00 in loan.**

Voting membership questioning how could a homeless repay a loan when they are considered a homeless. Anyone can apply for this assistance with a complete house, but must meet the housing policy & procedures criteria to be considered. The Housing Committee will review the complete applications and will do the ranking sheet to determine who is eligible and has met the criteria according to the housing policy & procedures then will make the recommendation.

Motion Mary Benally Second Francis Haskan VOTE 25/00/02

3. **MWCOCT10-003 Approve to accept FY 2013 Navajo Revitalization Fund Chapter Allocation of \$106,967.00 and its budget. (\$68,641.00 FY 2013 plus \$38,326.00 Interest)**

The Fiscal Year 2013 Navajo Revitalization Fund (NRF) Revenues estimated at \$2,900,267.00, NRF Administration 4% set aside for administration at \$102,769.00, Balance for Allocation available was \$2,466,467.00 and the interest earned was estimated at \$433,800.00 which totals the amount to \$2,900,267.00.

NRF Board final recommendation was to go with scenario C: Non-Chapter estimated at \$1,812,615.00 and for Mexican water Chapter project allocation was at \$68,641.00 and the interest included at \$38,326.00, totaling \$106,967.00.

Previous Chapter Project balance was \$122,271.35 and adding the new allocation, it totaled to \$229,238.35.

Motion Marlin Saggboy Second Mary Benally VOTE 27/00/0

4. **MWCOCT10-004 Approve to accept the Fiscal Year 2012 Carry Over of \$451,027.32 and its budget**

Chapter membership approved the FY 2012 Carry-Over amount and to adjust any payments made prior to the meeting for approvals. Funds should be expended for its purpose only because they are restricted funds per legislative directives.

Motion Marlin Saggboy Second Mary Benally VOTE 27/00/0

5. **MWCOCT10-005 Approve to accept the FY 2013 Chapter Equipment & Property maintenance & operations policies/rental fees**

Chapter membership approved the chapter equipment rental fee for the following equipment as follows:

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The school currently has no funding to cover the change of the filter and currently providing bottled water which is costing the school about \$68,000, the alternative is to bring the pump back to 1,080 feet as the original and the last alternative is to tap into the municipal waterline project.

Motion Francis Haskan **Second** Marlin Saggboy **VOTE 27/00/03**

11. **MWCOCT10-011 Approve to request NRF Board to authorize FY 2013 Chapter Project allocation of \$4,800/student to pay for student tuitions for the Utah students that are attending the RMUSD #27**

Chapter membership approved to request NRF to authorize chapter project allocated funds to be used for tuition payment for Utah students attending Red Mesa Unified School District. Some students have transferred to other San Juan Unified School District but having difficulty in adjusting to the school and have made a decision not to go to school. Students from the State line to Little Water are affected, not adjusting and very uncomfortable with the new school district. The Utah students have always attended Red Mesa Unified School District since Kindergarten and were very well adjusted and have grown up within the school district.

Mexican Water has (14) families identified that have school age children that were attending RMUSD and need their tuitions paid at \$4,800/per student in order for them to attend RMUSD.

Motion Francis Haskan **Second** Marlin Saggboy **VOTE 27/00/03**

12. **MWCOCT10-012 Approve to request NRF Board to authorize FY 2012 Chapter Project allocation of \$10,000 each for labor funds for Hugh Pelt and Harry H. Boy, totaling \$20,000.00 for reimbursement**

Chapter membership approve to request NRF to authorize FY 2012 Chapter Project allocation of \$10,000.00 each for labor funds to be reimbursed on behalf of Hugh Pelt and Harry H. Boy, totaling \$20,000.00 used for housing construction manpower.

Motion Francis Haskan **Second** Marlin Saggboy **VOTE 27/00/03**

13. **MWCOCT10-013 Approve to request the Shiprock Service Unit Health Advisory Board; Four Corners Regional Health Center (FCRHC) Indian Health Services (IHS) Health Administrators to reinstate the full time health services to be made available to the surrounding communities to meet their health needs and to request Shiprock Service Unit to replenish all reallocated funds from FCRHC**

Motion Francis Haskan **Second** Marlin Saggboy **VOTE 27/00/03**

14. **MWCOCT10-014 Approve to withdraw and close out CD accounts as they mature and Market Rate Public Funds and to convert all the funds into Savings Account and to only do quarterly**

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transfers into checking account due to very low interest rate earnings only at .04% and to assist the chapter to better control its finances

Chapter membership approved to close out the existing CD accounts as they mature and the Market Rate Public Funds and to transfer all the funds into Saving Account and to only do quarterly transfer into checking account due to low interest rate earnings and to assist the chapter to better control its finances. CD Account #1 matures June 11, 2013, CD Account #2 matures on March 11, 2014 and CD account #3 matures on July 11, 2014.

Motion Darlene Yazzie **Second** Marlin Saggboy **VOTE** 27/00/03

15. **MWCOCT10-015 Approve to verify that Kaelan Skow (minor) is a community member of Mexican Water Chapter, both of his parents are enrolled voting member of the Navajo Nation and strongly support Mr. Skow's educational endeavors and to recommend him for the Navajo Nation Oil & Gas Scholarship Fund**

Chapter membership approved to request NN Oil & Gas to fund Mr. Kaelan Skow of Mexican Water Chapter, Utah a son (minor) of Harold & Helena Skow that is enrolled at Fort Lewis College majoring in Marketing and to be recommended for a maximum allowed for scholarship assistance.

Motion Darlene Yazzie **Second** Marlin Saggboy **VOTE** 27/00/03

16. **MWCOCT10-016 Approve to temporarily hire one (1) Office Aide under PEP Project #131002 Office Aide for fifteen (15) days with all taxes inclusive**

Chapter membership approved to hire temporary Office Aide for (15) days to assist with maintaining office and other routine office duties and responsibilities.

Motion Darlene Yazzie **Second** Marlin Saggboy **VOTE** 27/00/03

17. **MWCOCT10-017 Approve to temporarily hire five (5) Laborers under PEP Project #131003 Housing Construction Project for twenty (20) days with all taxes inclusive**

Chapter membership approved to hire temporary housing construction laborers for (20) days to assist with housing construction projects and other construction related duties and responsibilities.

Motion Darlene Yazzie **Second** Marlin Saggboy **VOTE** 27/00/03

18. **MWCOCT10-018 Approve to request Wells Fargo Bank to acknowledge and authorize Sr. Accountant, Mrs. Phoebe Begay to make quarterly electronic transfers from Savings Account to Checking Account and to enter a Service Agreement on behalf of the chapter.**

Chapter membership has approved to acknowledge Ms. Phoebe Begay to be authorized to make quarterly electronic transfers from chapter savings account to checking account and to enter a Service Agreement for this purpose on behalf of the chapter administrative operations.

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Motion Darlene Yazzie Second Marlin Saggboy VOTE 27/00/03

19. MWCOCT10-019 Approve to use the Governmental Services Administration Pricing as priority to comply with procurement policy for all purchases on behalf of the chapter

Chapter membership approved to use the Governmental Services Administration pricing as one of the quote, which is usually the lowest and to collect two (2) other quotes to meet and comply with Mexican Water Chapter procurement policy for all purchases on behalf of the chapter.

Motion Darlene Yazzie Second Marlin Saggboy VOTE 27/00/03

IX. Approval(s)

1. Ratification of September 2012 Payroll Expenses of \$13,164.95
2. Ratification of September 2012 Chapter Official Stipend Expenses of \$950.00
3. Ratification of September 2012 Scholarship Expenses of \$12,150.00
4. Ratification of September 2012 Vouchers Expenses of \$10,552.67
5. Budget Transfer /Modifications to cover expenses incurred
6. Catering for Oct 23-24, 2012 Business Site Leasing W/S
7. Lena Poyer request for financial assistance of \$93.07 (Medical Bill) TABLED

Motion Darlene Yazzie Second Mary Benally VOTE 27/00/03

Membership approved items IX. Approvals 1 through 6, Table item 7.

X. Other(s)/Discussion Items

1. Archaeological Clearances

UT Resident – Christopher & J'Shawn Haskan

AZ (None)

Membership approved X. Others 1. Archaeological Clearances for (1) UT Resident

Motion Darlene Yazzie Second Mary Benally VOTE 27/00/03

XI. Report(s)

1. Council Delegate(s)
2. Chapter Officials(s)
3. Grazing Committee Representative

Motion Darlene Yazzie Second Mary Benally VOTE 27/00/03

XII. Next Meeting Date/Time

Planning Mtg Date: November 07, 2012 Time: 6:00 AM/PM

Chapter Mtg Date: November 11, 2012 Time: 10:00 AM/PM

Motion Darlene Yazzie Second Mary Benally VOTE 27/00/03

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XIII. Adjournment at Time: 8:16 p.m.

Motion

Darlene Yazzie

Second

Mary Benally

VOTE 27/00/03